

## **ACTION FOUNDATION FOR SOCIAL SERVICES**

37/5 YellappaChetty Layout, Ulsoor, Bangalore 560042

CIN:U85191KA2011NPL061094

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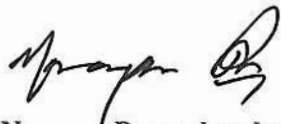
### **NOTICE**

Notice is hereby given that the Ninth Annual General Meeting of M/s. Action Foundation for Social Services, will be held at the registered office of the Company, Regd. No.37/5, Ulsoor Road, YellappaChetty Layout, Bangalore – 560 042 on the Tuesday, the 29<sup>th</sup> day of September 2020, at 12.30P.M. to transact the following Business:

#### **ORDINARY BUSINESS**

1. To consider and adopt the Balance Sheet as at March 31, 2020 and the Profit and Loss Account for the Year ended on that date, the Director's and Auditors' Report thereon.
2. To re-appointment of M/s. Ravi Lobo & Co, Chartered Accountants, Bangalore to hold office as Statutory Auditors of the company from the conclusion of this meeting until the conclusion of the Fourteenth Annual General Meeting and to fix their remuneration.

For and on behalf of the Board of Directors  
**Action Foundation For Social Services**



**Narayan Ramachandran**  
**Director**  
DIN: 01873080

Place: Bangalore  
Date: September 08, 2020

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#### **NOTES:**

A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member of the company. Proxy Form in order to be valid and effective must be deposited at the registered office of the company not less than 48 hours before the time of holding the aforesaid meeting.



**Ravi Lobo & Co.**  
Chartered Accountants

## INDEPENDENT AUDITOR'S REPORT

To the Members of *M/s. Action Foundation for Social Services*

### Opinion

In our opinion and to the best of our information and according to the explanations given to us, the Financial Statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the Accounting Principles Generally accepted in India:

- a) In the case of the Balance Sheet, of the state of affairs of the Company as on March 31, 2020;
- b) In the case of the Statement of Profit and Loss, of the Loss for the year ended on that date;

### Report on the Financial Statements

We have audited the accompanying financial statements of *M/s. Action Foundation for Social Services* ("the Company"), which comprise the Balance Sheet as on March 31, 2020, the Statement of Profit & Loss, for the year ended on that date and a summary of Significant Accounting Policies and other explanatory information.

### Management's Responsibility for the Financial Statements

The Company's Board of Directors is responsible for the matters stated in Section 134(5) of the Companies Act, 2013 ("the Act") with respect to the preparation of these financial statements that give a true and fair view of the financial position, financial performance and cash flows of the Company in accordance with the accounting principles generally accepted in India, including the Accounting Standards specified under Section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014. This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding of the assets of the Company and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.





### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our Audit. We conducted our audit in accordance with the Standards on Auditing specified under Section 143(10) of the Act. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Financial Statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Financial Statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Financial Statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances.

An Audit also includes evaluating the appropriateness of Accounting Policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the Financial Statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our Audit Opinion on the Financial Statements.

### **Report on Other Legal and Regulatory Requirements**

1. Requirement of reporting under Companies (Auditor's Report) Order, 2016 ("the Order"), issued by the Central Government of India in terms of sub-section (11) of section 143 of the Companies Act, 2013, in paragraphs 3&4 of the said order is not applicable to the Company for the current financial year.
2. As required by section 143 of the Companies Act, 2013, we report that:
  - a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit;
  - b) In our opinion proper books of account as required by law have been kept by the Company so far as appears from our examination of those books;
  - c) The Balance Sheet and Statement of Profit & Loss dealt with by this Report are in agreement with the books of accounts;
  - d) In our opinion, the Balance Sheet and Statement of Profit and Loss comply with the Accounting Standards specified under Section 133 of the Act read with Rule 7 of the



**Ravi Lobo & Co.**

**Chartered Accountants**

- e) On the basis of Written Representations received from the directors as on March 31, 2020, and taken on record by the Board of Directors, none of the directors are disqualified as on March 31, 2020, from being appointed as a director in terms of sub-section (2) of section 164 of the Companies Act, 2013.
- f) With the respect to the adequacy of the internal financial controls over financial reporting of the Company and the operating effectiveness of such controls, refer to our separate report in 'Annexure'.

For **RAVI LOBO & CO.**  
Chartered Accountants  
ICAI FRN. 006728S



**Sumantha N.M.**  
Partner

ICAI M. No. 224231

UDIN: 20224231AAAABE6807

Date: September 09, 2020

Place: Bangalore



**ANNEXURE TO THE INDEPENDENT AUDITOR'S REPORT**

**Report on the Internal Financial Controls under Clause (i) of sub-section 3 of Section 143 of the Companies Act, 2013 ('the Act')**

We have audited the internal financial controls over financial reporting *M/s. Action Foundation for Social Services* ("the Company"), as of 31 March 2020 in conjunction with our audit of the standalone financial statements of the Company for the year ended on that date.

**Management's Responsibility for Internal Financial Controls**

The Company's management is responsible for establishing and maintaining internal financial controls based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls over Financial Reporting issued by the Institute of Chartered Accountants of India ('ICAI'). These responsibilities include the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to the Company's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required under the Companies Act, 2013.

**Auditors' Responsibility**

Our responsibility is to express an opinion on the Company's internal financial controls over financial reporting based on our audit. We conducted our audit in accordance with the Guidance Note on Audit of Internal Financial Controls over Financial Reporting ('the Guidance Note') and the Standards on Auditing, issued by ICAI and deemed to be prescribed under Section 143(10) of the Companies Act, 2013, to the extent applicable to an audit of internal financial controls, both applicable to an audit of Internal Financial Controls and, both issued by the Institute of Chartered Accountants of India. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls over financial reporting was established and maintained and if such controls operated effectively in all material respects.





**Ravi Lobo & Co.**

**Chartered Accountants**

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Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial controls system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting included obtaining an understanding of internal financial controls over financial reporting, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the standalone financial statements, whether due to fraud or error. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the Company's internal financial controls system over financial reporting.

### **Meaning of Internal Financial Controls over Financial Reporting**

A company's internal financial control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A company's internal financial control over financial reporting includes those policies and procedures that (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the company; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorizations of the management and directors of the company; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the company's assets that could have a material effect on the financial statements.

### **Inherent Limitations of Internal Financial Controls over Financial Reporting**

Because of the inherent limitations of internal financial controls over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls over financial reporting to future periods are subject to the risk that the internal financial control over financial reporting may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.





**Ravi Lobo & Co.**  
Chartered Accountants

### Opinion

In our opinion, the Company has, in all material respects, an adequate internal financial controls system over financial reporting and such internal financial controls over financial reporting were operating effectively as at 31 March 2020, based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting issued by the Institute of Chartered Accountants of India.

For **RAVI LOBO & CO**  
Chartered Accountants

ICAI FRN. 006728S



**Sumantha N.M.**

ICAI M. No. 224231

UDIN: 20224231AAAABE6807

Date: September 09, 2020

Place: Bangalore

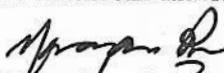
**ACTION FOUNDATION FOR SOCIAL SERVICES**  
 Company Registered Under Section 8 of the Companies Act  
 CIN: U85191KA2011NPL061094

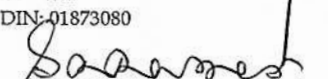
Balance Sheet as at March 31, 2020

( in INR)

Particulars	Notes	Year 2019-20	Year 2018-19
<b>I. EQUITY AND LIABILITIES</b>			
<b>1 Shareholders' funds</b>			
(a) Share capital	1	100,000	100,000
(b) Reserves and surplus	2	(2,124,105)	(2,113,205)
(c) Money received against share warrants			-
<b>2 Share application money pending allotment</b>			
<b>3 Non-Current Liabilities</b>			
(a) Long-term borrowings	3	2,017,612	2,017,612
(b) Deferred tax liability (Net)		-	-
(c) Other Long term liabilities		-	-
(d) Long-term provisions		-	-
<b>4 Current Liabilities</b>			
(a) Short-term borrowings		-	-
(b) Trade payables		-	-
(c) Other current liabilities	4	16,663	19,363
(d) Short-term provisions	5	68,900	60,700
<b>TOTAL</b>		<b>79,070</b>	<b>84,470</b>
<b>II. ASSETS</b>			
<b>5 Non-Current Assets</b>			
(a) Fixed assets			
(i) Tangible assets		-	-
(ii) Intangible assets		-	-
(iii) Capital work-in-progress		-	-
(iv) Intangible assets under development		-	-
(b) Non-current investments		-	-
(c) Deferred tax asset (Net)		-	-
(d) Long-term loans and advances		-	-
(e) Other non-current assets		-	-
<b>6 Current Assets</b>			
(a) Current investments		-	-
(b) Inventories		-	-
(c) Trade receivables		-	-
(d) Cash and Bank balances	6	29,070	34,470
(e) Short-term loans and advances		-	-
(f) Other current assets	7	50,000	50,000
<b>TOTAL</b>		<b>79,070</b>	<b>84,470</b>

On behalf of the Board of Directors  
 For Action Foundation for Social Services

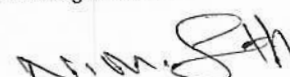
  
 Narayan Ramachandran  
 Director  
 DIN: 01873080

  
 Ramesh Seeplaputhur Ramaswamy

This is the Balance Sheet  
 referred to in our report of even date

For Ravi Lobo & Co.,  
 Chartered Accountants  
 Firm Regn. No. 006728S



  
 Sumantha N M



**ACTION FOUNDATION FOR SOCIAL SERVICES**

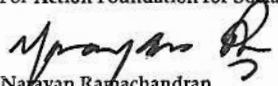
Company Registered Under Section 8 of the Companies Act  
CIN: U85191KA2011NPL061094

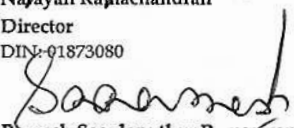
Statement of Profit and loss for the year ended March 31, 2020

(in INR)

Particulars	Notes	Year 2019-20	Year 2018-19
I. Revenue from operations			-
II. Other income	8	-	-
<b>III. Total Revenue (I + II)</b>		<b>-</b>	<b>-</b>
IV. Expenses:			
Employee benefits expenses		-	-
Travel Expenses		-	-
Communication expenses		-	-
Depreciation and amortization expense		-	-
Finance Cost		-	-
Other expenses	9	10,900	5,000
<b>Total Expenses</b>		<b>10,900</b>	<b>5,000</b>
<b>V. Profit before exceptional and extraordinary items and tax (III-IV)</b>		<b>(10,900)</b>	<b>(5,000)</b>
VI. Exceptional items			
<b>VII. Profit before extraordinary items and tax (V - VI)</b>		<b>(10,900)</b>	<b>(5,000)</b>
VIII. Extraordinary Items			
<b>IX. Profit before tax (VII- VIII)</b>		<b>(10,900)</b>	<b>(5,000)</b>
X. Tax expense:			
(1) Current tax		-	-
(2) Deferred tax		-	-
(3) Fringe benefit tax		-	-
<b>XI. Profit (Loss) for the period from continuing operations (VII-VIII)</b>		<b>(10,900)</b>	<b>(5,000)</b>
XII. Profit/(loss) from discontinuing operations			
XIII. Tax expense of discontinuing operations			
<b>XIV. Profit/(loss) from Discontinuing operations (after tax) (XII-XIII)</b>			
<b>XV. Profit (Loss) for the period (XI + XIV)</b>		<b>(10,900)</b>	<b>(5,000)</b>
XVI. Earnings per equity share:			
(1) Basic		(1.09)	(0.50)
(2) Diluted		(1.09)	(0.50)

On behalf of the Board of Directors  
For Action Foundation for Social Services

  
Narayan Ramachandran  
Director

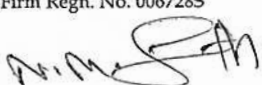
  
Ramesh Seelaputhur Ramaswamy  
Director  
DIN: 03186564

Date : 8-Sep-20  
Place : Bangalore

This is the Statement of Profit and Loss Account  
referred to in our report of even date



For Ravi Lobo & Co.,  
Chartered Accountants  
Firm Regn. No. 006728S

  
Sumantha N M  
Partner  
ICAI M. No. 224231

Date : 9th Sept 2020  
Place : Bangalore.

Notes to Accounts

As on March 31, 2020 (in INR)  
 As on March 31, 2019

Rs.

Rs.

**I EQUITY AND LIABILITIES**

**1 SHAREHOLDERS' FUNDS**

**a. SHARE CAPITAL**

**Authorised :**

Equity Shares, Rs.10 par value  
 10000 Equity Shares of Rs.10 each

100,000	100,000
<b>100,000</b>	<b>100,000</b>

**Issued, subscribed and paid up :**

Equity Shares, Rs.10 par value  
 10,000 Equity Shares of Rs.10 each fully paid up

100,000	100,000
<b>100,000</b>	<b>100,000</b>

a.a) Share movement at 31st March, 2020

Equity shares	Number	Number
Shares outstanding at the beginning of the year	10,000	10,000
Shares Issued during the year	-	-
Shares bought back during the year	-	-
Shares outstanding at the end of the year	<b>10,000</b>	<b>10,000</b>

a.b) More than 5% shares holding details at 31st March, 2020

Name of the Shareholder	No of share	%	No of share	%
Type of Shares - Equity shares				
Narayan Ramachandran	5000	50%	5000	50%
Sriram Raghavan	5000	50%	5000	50%

**2 RESERVES AND SURPLUS**

Surplus-Opening balance	(2,113,205)	(2,108,205)
Add: Net Profit after tax	(10,900)	(5,000)
Less: Appropriations	-	-
Surplus-Closing balance	<b>(2,124,105)</b>	<b>(2,113,205)</b>

**NON-CURRENT LIABILITIES**

**3 LONG TERM BORROWINGS**

**a. Loans and Advances from related parties**

Director-Narayan Ramachandran	150,000	150,000
Inklude Labs Private Limited	1,867,612	1,867,612

Company in which Directors are interested

**b. Other loans and Advances (Specify nature)**

-	-
<b>2,017,612</b>	<b>2,017,612</b>

**ACTION FOUNDATION FOR SOCIAL SERVICES**  
**CIN: U85191KA2011NPL061094**

Notes to Accounts

As on March 31, 2020 ( in INR)  
As on March 31, 2019

Rs.

Rs.

**CURRENT LIABILITIES**

**4 OTHER CURRENT LIABILITIES**

Sundry Creditors

16,663

19,363

16,663

19,363

**5 SHORT TERM PROVISIONS**

Audit Fees Payable

58,900

50,700

Accounting Charges Payable

10,000

10,000

68,900

60,700

**II ASSETS**

**CURRENT ASSETS**

**6 CASH AND BANK BALANCES**

Balances with Bank

with Ordinary Local A/c

22,975

28,375

with specific FCRA A/c

6,095

6,095

Cash-on-Hand

-

-

29,070

34,470

**7 OTHER CURRENT ASSETS**

Other Advance

50,000

50,000

**TOTAL**

50,000

50,000

# ACTION FOUNDATION FOR SOCIAL SERVICES

CIN: U85191KA2011NPL061094

## Notes to Accounts

	As on March 31, 2020	( in INR) As on March 31, 2019
	Rs.	Rs.
<b>8 OTHER INCOMES</b>		
Excess Creditors Balance W/off	-	-
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>
<b>9 OTHER EXPENSES</b>		
Consultancy Fees	-	-
Interest & Penalty	-	-
Rates & Taxes	2,400	-
Payment to Auditors		
Audit	5,000	5,000
Training expenses	-	-
Postage & Courier	-	-
Printing & Stationery	-	-
Professional Fees	3,500	-
Repairs & Maintenance	-	-
Electricity Charges	-	-
Office Expenses	-	-
	<u>10,900</u>	<u>5,000</u>
	<u>10,900</u>	<u>5,000</u>

**ACTION FOUNDATION FOR SOCIAL SERVICES**  
**CIN: U85191KA2011NPL061094**

**Additional disclosure to the Notes**

**Earnings in foreign currency**

Particulars	(in INR)	
	Year 2019-20	Year 2018-19
Grant & Donations under FCRA	-	-
	-	-

**Expenditure in foreign currency**

Particulars	(in INR)	
	Year 2019-20	Year 2018-19
	-	-

**Earnings per share (EPS)**

Particulars	(in INR)	
	Year 2019-20	Year 2018-19
Profit / (Loss) for the year	(10,900)	(5,000)
Weighted average number of outstanding equity shares considered for computing basic and diluted EPS	10,000	10,000
<b>Basic and diluted earnings/ (loss) per share (in Rs.)</b>	<b>(1.09)</b>	<b>(0.50)</b>

**Related parties disclosures**

**A. Associated Enterprises**  
 InKlude Labs Private Limited

**B. Key Management Personnel**  
 Narayan Ramachandran  
 Ramesh Seeplaputhur Ramaswamy

**C. Summary of Related Party Transactions**

Particulars	(in INR)	
	Year 2019-20	Year 2018-19
<b>Balance Outstanding</b>		
Loan received from Director	150,000	150,000
Loan from InKlude Labs Pvt. Ltd., (Company in which both Directors are interested & are Directors of that Company)	1,867,612	1,867,612
	<b>2,017,612</b>	<b>2,017,612</b>

**Particulars of un-hedged foreign currency exposure as at the balance sheet date**

Particulars	As at 31 March 2020		As at 31 March 2019	
	Rs	Foreign Currency	Rs	Foreign Currency
	Nil		Nil	

Additional disclosure to the Notes

D. Dues to Micro and Small Enterprises

The Ministry of Micro, Small and Medium Enterprises has issued an office memorandum dated 26 August 2008 which recommends that the Micro and Small Enterprises should mention in their correspondence with its customers the Entrepreneurs Memorandum Number as allocated after filing of the Memorandum in accordance with the 'Micro, Small and Medium Enterprises Development Act, 2006' (the Act'). Accordingly, the disclosure in respect of the amounts payable to such enterprises as at March 31, 2020 has been made in the financial statements based on information received and available with the Company. Further in view of the Management, the impact of interest, if any, that may be payable in accordance with the provisions of the Act is not expected to be material. The Company has not received any claim for interest from any supplier as at the balance sheet date.

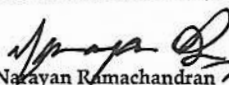
Particulars	Year 2019-20	Year 2018-19
The principal amount and the interest due thereon (to be shown separately) remaining unpaid to any supplier as at the end of each accounting period		
- Principal		
- Interest		
The amount of interest paid by the buyer in terms of section 16, of the Micro Small and Medium Enterprise Development Act, 2006 along with the amounts of the payment made to the supplier beyond the appointed day during each accounting period		
The amount of interest due and payable for the period of delay in making payment (which have been paid but beyond the appointed day during the period) but without adding the interest specified under Micro Small and Medium Enterprise Development Act, 2006.		
The amount of interest accrued and remaining unpaid at the end of each accounting period; and		
The amount of further interest remaining due and payable even in the succeeding years, until such date when the interest dues as above are actually paid to the small enterprise for the purpose of disallowance as a deductible expenditure under section 23 of the Micro Small and Medium Enterprise Development Act, 2006		

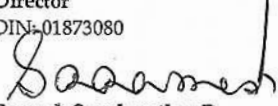
The company being incorporated u/s 8 companies Act as non-Profit making Company.

Later Company also registered under 12A of the income tax Act as Registered public charitable Trust  
As the object itself is Non-profit, the calculation of deferred Tax on loss does not arise as per the proviso of Income tax.

The Company has prepared these financial statements as per the format prescribed by Schedule III to the Companies Act, 2013 ("the schedule") issued by Ministry of Corporate Affairs. Previous periods' figures have been recast/restated to conform to the classification required by the Schedule III.

On behalf of the Board of Directors  
For ~~Inklude Labs Private Limited~~

  
Narayan Ramachandran  
Director  
DIN: 01873080

  
Ramesh Seepalathur Ramaswamy  
Director  
DIN: 03186564

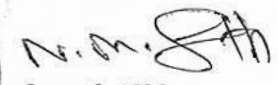
Date : 8-Sep-20  
Place : Bangalore

*Action Foundation for Social Service.*

As per our report attached

For Ravi Lobo & Co.,  
Chartered Accountants  
Firm Regn. No. 006728S



  
Sumantha N M  
Partner  
ICAI M. No. 224231

Date : 9th Sept 2020  
Place : Bangalore.  
UDIN : 20224231AAAABE6807